Centricity EMR: Basic Concepts
The purpose of this education is to provide an introduction to the Scripps Centricity (CE) Electronic Medical Record (EMR).

Opportunities to implement this information will occur during your orientation.

If you have questions or need clarification regarding the CE EMR processes, please inform your Manager or Supervisor.
Objectives

At the end of this eCourse, the learner will be able to navigate:

- Centricity (CE) Basic Concepts.
- CE chart tabs.
This eCourse introduces the basic features seen and accessed on the Nursing Base / Home Screen. Keep in mind, this is a general review. Other CE EMR eCourses will cover the documentation details for these features. Let’s begin!
The Nursing Base Screen is also called the Home Screen. This is the starting point for many of the CE functionalities. Depending on your role, the features on your Home Screen may slightly vary. However, the basic features and functions are similar. Let’s review.
Current Patient List indicates the type of patient list displayed. This could be an entire unit or your Hotlist, i.e., your patient list. In this example we see the Hotlist is displayed.
The Patient List Directory determines what can be displayed in the Current Patient List.
Patient Lookup is used to search for patients.
The Status bar displays system advisory messages.
Let’s look again at the Current Patient List.
You can access a patient’s Electronic Medical Record (EMR) from here. To do this, you click the row containing the patient’s name.
Let’s open the EMR for the patient Emma Taylor.
Click the row with TAYLOR, Emma.
The active patient’s name and other unique identifiers display on the Patient Banner.
Next let’s review features that are accessed from the rows that run across the top of the Nursing Base/Home Screen.
Clicking Home brings you from another screen back to the Nursing Base Screen.
The Vertical Toolbar (VTB) provides quick links to tools accessed often during the patient care process.

Click Show VTB.
The Vertical Toolbar displays on the left side of the Nursing Base Screen. Many useful links are accessible, such as:

- Black Box Drug Warning
- Conversion Tool
- Micromedex
- Nursing Consult
- Occurrence Report
- Preformatted Orders
- Insidescripps.org
To close the Vertical Toolbar: Click Hide VTB.
CE Basics: Chart Tabs

A row of Chart Tabs runs across the top of the Nursing Base Screen/Home Screen. Chart Tabs are used to navigate through a patient’s EMR, and provide access to many functions.

Click PT INFO.
From the PT INFO menu, you can perform tasks such as:

- Print Face Sheet: Print a hard copy, i.e. for a provider or the paper chart.
- Review Demographics: Look up detailed patient information.
- Review Financial Information: Look up the patient’s health insurance information.
- Send Message: Communicate with another department. The message is sent to the receiving department’s printer.
CE Chart Tab: ALLERGY

Click ALLERGY.
To see the current details of a patient’s food and drug allergies:

Click Allergies – VIEW ONLY.
An Allergy Review Screen window opens with the patient’s Current Allergy List.

Click back to close the Allergy Review Screen window.
Click ORDERS.
From the Orders menu, options can be chosen. For example:

- Manage/Modify Current Orders
- Print Patient Report
Click MEDS.
From the MEDS menu, you can document administered medications by selecting:

- Sched Meds/IV Infusions—Active Only
- PRN Meds—Active and In Process
- All Meds/All Statuses
- Respiratory Meds (for Respiratory Therapists)
Click TRANSCRIPTS.
CE Chart Tab: TRANSCRIPTS

All Transcriptions displays the patient’s transcribed documents, with the most current document at the top.

Click All Transcriptions.
The documents are listed in the Document Display pane.

To open a document, click the row with the document’s name.
You want to display the History and Physical:
Click HPM row.
The selected transcription content displays.

**CHIEF COMPLAINT:** right hip pain.

**HISTORY OF PRESENT ILLNESS:**
A pleasant gentleman, with a longstanding history of hypertension, non-insulin-dependent diabetes, neuropathy. The patient fell approximately two weeks ago and was evaluated. At that time, the patient complained of pain to his right hip. Subsequent x-rays and CAT scan was essentially unrevealing.

Yesterday, he states that he was bending over and felt a snap in the left hip. He felt immediate pain, there was a displaced subcapital fracture of the right hip. The patient was subsequently admitted to the med-surg floor under the care of the internal medicine department.

He is being examined by the orthopedic department. Tentative plan is for repair of the right hip later today. The patient denies any complaints of chest pain, shortness of breath, abdominal pain, flank pain, neck pain. His complaint is to the right hip.

**PAST MEDICAL HISTORY:** significant for:
1. Hypertension.
3. Hyperlipidemia.
4. History of cerebrovascular accident approximately three years ago, status post left carotid endarterectomy.
5. Heart attack.
6. TURP
Click RESULTS.
All Results Display lists the names of available test and exam results, such as, Radiology, Laboratory and Cardiology. Click All Results Display.
The documents are listed in the Document Display pane. To open a document, click the row with the document’s name.

Click GD Abdomen 1 Vw.
TAYLOR, Emma

The selected Results content displays.

Click Back.
Click PSUM.
PSUM refers to a Patient Summary. PSUM is NOT part of the patient’s permanent medical record. Rather, it is a resource where staff can quickly access certain patient information.

Let’s look at the different parts of Emma Taylor’s PSUM.
Clinic List displays the providers' names, roles, and corporate identification.
Allergy List displays the patient’s Allergen and Reaction list.

- PENICILLINS, UNKNOWN Reaction
- ****No Known FOOD Allergies****
Problem List displays the patient’s Problem Description list.
Patient Event Summary includes comments on noteworthy events, for example, a patient fall.
Findings List displays the latest information documented for the category selected. For example, the VitalSigns radio button is selected below, and Emma Taylor’s latest Vital Signs are displayed.
Clicking a button in the Views section allows you to access and display documented information for that category.
Order List displays the 50 most recent Active Orders per the selected category, e.g., Code/Tele, Dietary, Lab, etc.
CE Chart Tab: PSUM

TAYLOR, Emma
Select Patient ▼ Patient ▼ i

MRN: 750081156
DOB: 07/22/1970
Adm Dt: 1-Oct-2014 Wed
Sex: F
Age: 44 Years
Patient Status: Inpatient
LOS: 126
Rm-Bed: 620-1
Account: 230002078
Facility-Usr: ME
Hold Patient Info:

Admit: 1-Oct 5:00am LOS: 126 Bed: 620-1 Visit Reason: SHORTNESS OF BREATH

Allergy List
- PENICILLINS, UNKNOWN Reaction
- ****No Known FOOD Allergies****

Problem List
- Active problems
  - St Cat Problem Description ICD9
  - A Ong CHF 428.0
  - A Ong High blood pressure 401.9

Patient Event Summary
Patient Summary

Findings List
- VitalSigns
  - Assessment
  - Patient Temperature C
    - Result: 37.2
    - Date: 8-Nov-14
    - Time: 1000
    - Pulse
      - Result: 86
      - Date: 8-Nov-14
      - Time: 1000
    - Respiration
      - Result: 20
      - Date: 8-Nov-14
      - Time: 1000
    - Systolic BP
      - Result: 146
      - Date: 8-Nov-14
      - Time: 1000
    - Diastolic BP
      - Result: 68
      - Date: 8-Nov-14
      - Time: 1000
    - SpO2
      - Result: 96
      - Date: 8-Nov-14
      - Time: 1000

Views
- Lab View
- Precautions/Risks
- Care Plan Problems
- Interdsp Care Plan
- Advocacy View
- Discharge View

Order List
Displays ONLY the 50 most recently added Active Orders per section - See Orders Chart Tab for full list

Click Back.
Click ASSESSMENTS.

Click ASSESSMENTS.
Select the appropriate option from this menu to document patient care and findings.
Click VS/I O.
Select the appropriate option to document patient data.
Click VIEWER.
The VIEWER provides several different views to display documented information.
Clicking a plus sign provides access to additional options.
Click REPORTS.
Commonly-used REPORTS options include:
• Clinical Reports
• Rounds Report
• Summary Report – Patient Specific

Note: The REPORTS tab is for printing only, and NOT for viewing.
Click ED.
ED staff can view and document patient information.
Be sure to properly exit CE when you are finished. Click Logoff.
You have completed the Centricity EMR Basic Concepts eCourse.