

SCRIPPS HEALTH CLINICAL LABORATORY SCIENTIST TRAINING PROGRAM APPLICATION INSTRUCTIONS and IMPORTANT PROGRAM DATES

We welcome your application for the Clinical Laboratory Scientist (CLS) Training Program at Scripps Health. Below are instructions for applying with important program dates and application deadlines.

Prior to submitting your Intent to Apply and a Program Application, refer to the <u>Admission</u> Requirements in the "How to apply" section of our website to confirm that you meet all requirements of the Scripps Health CLS Training Program.

IMPORTANT PROGRAM DATES AND DEADLINES

Program Year: August 2026–August 2027

Program Duration: Monday–Friday, Full Time, 52 weeks

Application Form Posted Online: mid-October, 2025

Intent to Apply Deadline: before January 1, 2026
Application Deadline: before January 8, 2026

Notification of Offer to Interview: 1st or 2nd week of March, 2026 Interview date for select candidates: 2nd or 3rd week of March, 2026

Completion of degree & all program-required coursework: before June 30, 2026

INTENT TO APPLY

If you are interested in applying to our Scripps Health CLS Training Program:

 Access and submit your *Intent to Apply* no later than 12/31/2025 via this link: https://forms.office.com/r/0kA8B9Rc10



APPLICATION DEADLINE – by midnight January 7, 2026

Submit all 3 components of the CLS Program Application via email to CLSprogram@ScrippsHealth.org

- Expect to receive an email reply confirming receipt of your application within 3 weeks
- Contact us if you do not receive this confirmation

The full application submission consists of documents 1, 2, & 3 (immediately below):

1. Program Application Form

Complete the Program Application Form, which includes sections for:

- Related licenses and certifications (TRL, MLT, CPT, other)
 You are required to possess an unexpired TRL Trainee License issued by the state of California (CDPH-LFS) before initiation of training
- Education History and Grades for Pertinent Academic Coursework
- Personal Statement (a maximum of 5,000 characters is a requirement)

Required Naming Format for Application: LastName_FirstName,Application

(e.g. Doe_John,Application)

2. Resume

Required Naming Format for Resume: LastName_FirstName, Resume

(e.g. Doe_John,Resume)

3. Unofficial Transcripts from each academic institution at which you completed (or will complete) prerequisite coursework

Transcript must indicate the date of any degree(s) conferred.

Combine pages to insure all transcript pages from each unique institution are included on a single document.

<u>Required</u> Naming Format for each file: LastName_FirstName,CollegeAbbrev

(e.g. Doe_John,SDSU) (e.g. Doe_John,UCSD-ext)

For foreign education, submit an official course-by-course transcript evaluation from one of the approved agencies:

- http://www.naces.org/members.html
- http://aice-eval.org/members/

LETTER OF RECOMMENDATION

Only if, based on your qualifications and experience, you progress to "Advanced Standing" status within the applicant pool, you will be asked to have a letter of recommendation submitted on your behalf. A specific LOR form is sent to select candidates late-Jan/early-Feb, 2026.

NOTIFICATION OF OFFER TO INTERVIEW and INTERVIEW DATE

- A select group of candidates in Advanced Standing will be invited to participate in a program interview. Interviews will be held in March.
- At that time you will be asked to submit <u>Official</u> academic transcripts for all institutions at which you completed pre-requisite coursework and from which you obtained a degree(s).

If you have any questions, please email us at CLSprogram@ScrippsHealth.org Please allow 1-2 weeks for a response.

Thank you for considering the Scripps Health CLS Training Program!