SCRIPPS HEALTH CLINICAL LABORATORY SCIENTIST TRAINING PROGRAM
APPLICATION INSTRUCTIONS and IMPORTANT PROGRAM DATES

We welcome your application for the Clinical Laboratory Scientist (CLS) Training Program at Scripps Health. Below are instructions for applying with important program dates and application deadlines.

Prior to submitting your Intent to Apply and a Program Application, refer to the Admission Requirements in the “How to apply” section of our website to confirm that you meet all requirements of the Scripps Health CLS Training Program.

**IMPORTANT PROGRAM DATES AND DEADLINES**

<table>
<thead>
<tr>
<th>Event</th>
<th>Date/Time</th>
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<tbody>
<tr>
<td>Program year</td>
<td>Approximately August 2024–August 2025</td>
</tr>
<tr>
<td>Program duration</td>
<td>52 weeks, Monday-Friday, fulltime</td>
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<tr>
<td>Program Application Form posted</td>
<td>mid-October, 2023</td>
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<tr>
<td>Intent to Apply</td>
<td>before January 1, 2024</td>
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<tr>
<td>Application Deadline</td>
<td>before January 8, 2024</td>
</tr>
<tr>
<td>Notification of Offer to Interview</td>
<td>before March 1, 2024</td>
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<tr>
<td>Interview dates for select candidates</td>
<td>March 2024</td>
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<tr>
<td>Completion of degree &amp; all program required coursework</td>
<td>June 30, 2024</td>
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**INTENT TO APPLY**

If you are interested in applying to our Scripps Health CLS Training Program:

- Access and submit your Intent to Apply no later than 12/31/23 via this link:  
  https://forms.office.com/r/0kA8B9Rc10
APPLICATION DEADLINE – by January 7, 2024
Submit all components of the CLS Program Application via email to CLSprogram@ScrippsHealth.org
This consists of:

1. **Program Application Form**
   Complete the Program Application Form, that includes sections for:
   - Related licenses and certifications (TRL, MLT, CPT, other)
     As part of the application, you are required to possess or, at minimum have applied for, a TRL Trainee License issued by the state of California (CDPH-LFS).
   - Education history
   - Pertinent academic coursework
   - Personal statement
   - Attestation
   **Required Naming Format for Application:** LastName_FirstName,Application
   (e.g. Doe_John,Application)

2. **Resume**
   **Required Naming Format for Resume:** LastName_FirstName,Resume
   (e.g. Doe_John,Resume)

3. **Unofficial Transcripts from each academic institution at which you completed(or will complete) prerequisite coursework**
   Transcript must indicate the date of any degree(s) conferred.
   Combine pages to insure all transcript pages from each unique institution are included on a single document.
   **Required Naming Format for each file:** LastName_FirstName,CollegeAbbrev
   (e.g. Doe_John,SDSU)
   For foreign education, submit a personal or official course-by-course transcript evaluation from one of the approved agencies:
   - [http://www.naces.org/members.html](http://www.naces.org/members.html)
   - [http://aice-eval.org/members/](http://aice-eval.org/members/)

If, based on your qualifications and experience, you progress to “Advanced Standing” status within the applicant pool:
- You will be asked to submit three letters of recommendation and confirmation of enrollment for courses in-progress/planned.

**NOTIFICATION OF OFFER TO INTERVIEW and INTERVIEW DATES**
- A select group of candidates in advanced standing will be invited to participate in a program interview. Interviews will be held in March.
- You will be asked to submit Official academic transcripts for all institutions at which you completed pre-requisite coursework, and from which you obtained a degree(s).

If you have any questions, please email us at CLSprogram@ScrippsHealth.org
Please allow 1-2 weeks for a response.

**Thank you for considering the Scripps Health CLS Training Program!**