FAQs for Wave 2 Epic Training Locations

Before you go to classroom training for Epic, please make sure you review the information below for your specific class location. For all training sites:

- **Complete all Epic Prerequisite Learning Plan eCourses before attending classroom training.** You won’t be allowed to proceed with classroom training until these show as completed in the LMS.
- **Always wear your Scripps badge.** You must wear your badge while at any Scripps site, and you will need it for parking and to enter some locations.
- **Bring your LMS password.**
- For support, contact:
  - IS Helpdesk at 858-678-7500
  - LMS Hotline at 858-435-7113

Wave 1 classroom training sites include:

- **Scripps hospital locations:**
  - [Scripps Memorial Hospital Encinitas](#)
  - [Scripps Memorial Hospital La Jolla](#)
  - [Scripps Mercy Hospital, Chula Vista](#)
  - [Scripps Mercy Hospital, San Diego](#)
  - [Scripps Mercy Hospital, San Diego (550 Building)](#)
  - [Scripps Green Hospital](#)

- **Scripps Clinic locations:**
  - [Scripps Clinic, La Jolla Anderson Medical Pavilion (AMP)](#)
  - [Scripps Clinic, La Jolla Poole Building](#)
  - [Scripps Clinic, Rancho Bernardo](#)

- **Scripps Coastal Medical Center locations:**
  - [Scripps Coastal Medical Center, Carlsbad](#)
  - [Scripps Coastal Medical Center, Encinitas](#)
  - [Scripps Coastal Medical Center, Oceanside](#)
  - [Scripps Coastal Medical Center, Solana Beach](#)

- **SHAS locations:**
  - [Campus Point, Building B](#)
  - [Center for Learning & Innovation (CFLI)](#)
  - [Encinitas Westlake Building](#)
  - [4S Ranch Building](#)
SCRIPPS HOSPITAL LOCATIONS

Scripps Memorial Hospital Encinitas 354 Santa Fe Dr., San Diego

- **Parking:** Park on the third or fourth levels of the employee parking structure, located to the north of the hospital. Scripps badge required for access.
- **Training room:** Conference Center
- **Lactation room:** A lactation room is available in the Administration office.
- **Refreshments:**
  - Food and snacks will not be provided. Attendees may bring snacks.
  - A cafeteria is located in the hospital on the first floor. Hours are 6:30 a.m. to 8 p.m. daily.
  - Microwaves are available in the cafeteria.
  - Coffee carts are located near the hospital’s main entrance and at the 320 Building. They are open 6:30 a.m. to 4 p.m., Monday through Friday.
  - Vending machines are located outside the cafeteria.

Scripps Memorial Hospital La Jolla 9890 Genesee Ave., La Jolla

- **Parking:** Park in the employee parking structure C, located southwest of the Browning Building. Scripps badge required for access.
- **Training rooms:**
  - 3 East OB Conference Room (Browning Building)
  - 6-0022 (Browning)
  - Canyon Room (Browning)
  - Clinic Systems Training Room (Schaetzel Center)
  - Doctor’s Dining Room (Browning)
  - HR Hub Teamwork Room (Browning)
  - Med Staff Conference Room (Browning)
  - Ogilvie room on the lower level (Schaetzel)
  - RIE room on the first floor, to the left of the information desk (Browning)
- **Lactation room:** A lactation room is available on the fourth floor of the Browning Building.
- **Refreshments:**
  - Food and snacks will not be provided. Attendees may bring snacks.
  - A cafeteria is located in the Browning Building, lower level. Hours are 6:30 a.m. to 8 p.m. daily.
  - An express cafeteria is located in the Schaetzel Center. Hours are 7 a.m. to 3 p.m.
  - Microwaves are available in the cafeteria.
  - A coffee cart is located outside the Browning Building’s main entrance. It’s open 7 a.m. to 5 p.m., Monday through Friday.
  - Vending machines are located outside the cafeteria.

Scripps Mercy Hospital, Chula Vista 495 H St., Chula Vista

- **Parking:** Employee parking is located adjacent to the building. Scripps badge required for access.
- **Training room:** Second floor of the Bank Building. (No elevator)
- **Lactation room:** A lactation room is available by the HR hub on first floor. Reserve the room at the information desk in the hospital.
- **Refreshments:**
  - Food and snacks will not be provided. Attendees may bring snacks.
  - A cafeteria is located on the first floor of the hospital. Hours are 6 a.m. to 11 p.m. daily.
  - Restaurants are located across the street.
Scripps Mercy Hospital, San Diego 4077 Fifth Ave., San Diego

- **Parking:** Park in the employee parking structure B, located north of the hospital. Parking is also available in the 6th Avenue parking lot across from the hospital. Scripps badge required for access.
- **Training rooms:**
  - Classroom 4 on the lower level
  - Conference room on level D
  - IS Computer Room on the lower level
- **Lactation room:** A lactation room is available by the HR hub on the first floor. Reserve the room at the information desk in the hospital.
- **Refreshments:**
  - Food and snacks will not be provided. Attendees may bring snacks.
  - A cafeteria is located on the hospital’s first floor. Hours are 6:30 a.m. to 7:30 p.m. daily.
  - Microwaves are available in the cafeteria.
  - A coffee cart is located in the hospital lobby. Hours are 6 a.m. to 5 p.m. Monday – Friday.
  - Vending machines are located outside the cafeteria.
  - Restaurants are located south of Washington Street.

Scripps Mercy Hospital, San Diego (550 Building) 550 Washington St., San Diego

- **Parking:** Park in the employee parking structure B, north of the hospital. Parking is also available in the 6th Avenue parking lot across from the hospital. Scripps badge required for access. Do **not** park in the Ace Parking lot by the 550 Building – no reimbursement for paid parking.
- **Training rooms:**
  - Suite 435
  - Suite 821
- **Lactation room:** To reserve the hospital’s lactation room, call the operator at 619-294-8111.
- **Refreshments:**
  - Food and snacks will not be provided. Attendees may bring snacks.
  - A cafeteria is located on the hospital’s first floor. Hours are 6:30 a.m. to 8 p.m. daily.
  - Microwaves are available in the cafeteria.
  - A coffee cart is near the entrance of the clinic. Hours are 7 a.m. to 5 p.m., Monday – Friday.
  - Vending machines are located in the main hospital on the first, second and third floors.

Scripps Green Hospital 10666 North Torrey Pines Road, La Jolla

- **Parking:** Park in the employee parking structure, located across the street from the hospital. Scripps badge required for access.
- **Training rooms:**
  - Brown Library
  - MRI Room 1
  - MRI Room 2
  - TMU Training Room
- **Lactation room:** A lactation room is available on the fourth floor.
- **Refreshments:**
  - Food and snacks will not be provided. Attendees may bring snacks.
  - The cafeteria is located in the hospital on the first floor. Hours are 6:30 a.m. to 8 p.m. daily.
  - Microwaves are available in the cafeteria.
  - A coffee cart is near the entrance of the clinic. Hours are 7 a.m. to 5 p.m., Monday – Friday.
  - Vending machines are located in the main hospital on the first, second and third floors.
SCRIPPS CLINIC LOCATIONS

Scripps Clinic, La Jolla Anderson Medical Pavilion (AMP) 9898 Genesee Ave., San Diego

- **Business hours**: 6 a.m. to 9:30 p.m., Monday – Friday
- **Parking**: Park in the employee parking structure C, located southwest of the Browning Building. Scripps badge required for access.
- **Training room**: Fifth floor conference room
- **Lactation room**: A lactation room is available in the Browning Building, fourth floor.
- **Refreshments**:
  - Food and snacks will not be provided. Attendees may bring snacks.
  - A cafeteria is located in the Browning Building, lower level. Hours are 6:30 a.m. to 8 p.m. daily.
  - An express cafeteria is located in the Schaetzel Center. Hours are 7 a.m. to 3 p.m.
  - Microwaves are available in the cafeteria.
  - A coffee cart is located outside the Browning Building’s main entrance. It’s open 7 a.m. to 5 p.m., Monday through Friday.
  - Vending machines are located outside the cafeteria.

Scripps Clinic, La Jolla Poole Building 9834 Genesee Ave., San Diego

- **Business hours**: 6 a.m. to 5:30 p.m., Monday – Friday, and 8 a.m. to noon, Saturday
- **Parking**: Park in the employee parking structure C located southwest of the Browning Building. Scripps badge required for access.
- **Training rooms**:
  - Suite 128, Room 1
  - Suite 128, Room 2
  - Suite 129
  - Suite 320, Room 1
- **Lactation room**: A lactation room is available in the Browning Building, fourth floor.
- **Refreshments**:
  - Food and snacks will not be provided. Attendees may bring snacks.
  - A cafeteria is located in the Browning Building, lower level. Hours are 6:30 a.m. to 8 p.m. daily.
  - An express cafeteria is located in the Schaetzel Center. Hours are 7 a.m. to 3 p.m.
  - Microwaves are available in the cafeteria.
  - A coffee cart is located outside the Browning Building’s main entrance. It’s open 7 a.m. to 5 p.m., Monday through Friday.
  - Vending machines are located outside the cafeteria.

Scripps Clinic, Rancho Bernardo 15004 Innovation Dr., San Diego

- **Business hours**: 8 a.m. to 8 p.m., seven days a week
- **Parking**: Park on the fourth or fifth levels of the parking structure next to the clinic.
- **Training room**: L108A on the lower level
- **Lactation room**: No dedicated lactation room.
- **Refreshments**:
  - Food and snacks will not be provided. Attendees may bring snacks.
  - Vending machines, coffee, microwaves and refrigerators are located in the staff lounges.
SCIRPPS COASTAL MEDICAL CENTER LOCATIONS

Scripps Coastal Medical Center, Carlsbad **2176 Salk Ave., Carlsbad**
- **Business hours:** 7:30 a.m. to 5 p.m., Monday – Friday
- **Parking:** Park in the back of the building, if possible. Front parking is preferred for patients.
- **Training room:** Breakroom A, located at the south entrance (first left & last room on right)
- **Lactation room:** To reserve a lactation room, contact Paul Root at 760-827-7287.
- **Refreshments:**
  - Food and snacks will not be provided. Attendees may bring snacks.
  - The staff lounge is located on third floor. Two microwaves, a refrigerator and a coffee maker are available in the lounge.
  - Vending machines are located in the staff lounge adjacent to the training room.

Scripps Coastal Medical Center, Encinitas **477 N. El Camino Real, Suite 208A, Encinitas**
- **Business hours:** 7 a.m. to 7 p.m., Monday – Friday, and 8 a.m. to noon, Saturday
- **Parking:** The parking lot is adjacent to the building.
- **Training room:** Conference Room B305, located on the third floor.
- **Lactation room:** To reserve a lactation room, please go to Administration on the third floor.
- **Refreshments:**
  - Food and snacks will not be provided. Attendees may bring snacks.
  - The staff lounge is on the second floor. Refrigerators, microwaves and water coolers are available in the lounge. Coffee is also available, but you must bring your own cup.

Scripps Coastal Medical Center, Oceanside **4318 Mission Ave., Oceanside**
- **Business hours:** 7:15 a.m. to 7 p.m., Monday – Thursday, and 7:30 a.m. to 5 p.m., Friday
- **Parking:** Park in the back lot, if possible. Reserve parking in front for patients.
- **Training room:** Conference Room, first floor. (Upon entering, go past the lab on the right. Badge access is required, so if your badge doesn’t work, notify the front desk. If no one is there, call 760-901-5010.)
- **Lactation room:** No dedicated lactation room.
- **Refreshments:**
  - Food and snacks will not be provided. Attendees may bring snacks.
  - The staff lounge is on the first floor, next to the conference room.

Scripps Coastal Medical Center, Solana Beach **380 Stevens Ave., Solana Beach**
- **Business hours:** 8 a.m. to 5:30 p.m., Monday – Friday, and 8 a.m. to noon, Saturday
- **Parking:** Park on the side of the building. Do not park in the front.
- **Training room:** Third floor conference room, Suite 315
- **Lactation room:** No dedicated lactation room.
- **Refreshments:**
  - Food and snacks will not be provided. Attendees may bring snacks.
  - There is a refrigerator in the breakroom next to Suite 315.
  - Filtered water dispensers are available.
SHAS LOCATIONS

Campus Point, Building B 4275 Campus Point Court, San Diego

- **Business hours:** 6 a.m. to 6 p.m., Monday – Friday
- **Parking:** Parking is available in the back of the building. Scripps badge required for access.
- **Training rooms:**
  - Administration Room 227 (second floor)
  - Conference Room 110 (first floor)
  - Hopper Room (lower level)
  - IS Conference Room 128 (first floor)
  - Smithsonian Room (inside the Campus Room on the first floor)
  - Torrey Room (second floor)
- **Lactation room:** To reserve a lactation room, contact the front desk.
- **Refreshments:**
  - Food and snacks will not be provided. Attendees may bring snacks.
  - Vending machines, water, microwaves and refrigerators are available in the break room.
  - Colors Café premade meals are available from 11:30 to 1 p.m., Monday – Friday.

Center for Learning & Innovation (CFLI) 9619 Chesapeake Dr., San Diego

- **Parking:** Free parking is available adjacent to the building.
- **Training rooms:**
  - Room 202-F (second floor)
  - Room 202-I (second floor)
- **Lactation room:** A lactation room is available on the third floor.
- **Refreshments:**
  - Food and snacks will not be provided. Attendees may bring snacks.
  - Vending machines, microwaves, water and coffee are available in the second floor breakroom.

Encinitas Westlake Building 681 Encinitas Blvd., Suite 402, Encinitas

- **Parking:** Free parking is available in the front of the building.
- **Training room:** Suite 402
- **Lactation room:** To reserve a lactation room, contact Janet Kruse at 760-633-6735.
- **Refreshments:**
  - Food and snacks will not be provided. Attendees may bring snacks.
  - A small refrigerator and microwave are available but no vending machines.

Scripps Business Services (4S Ranch Building) 10790 Rancho Bernardo Road, San Diego

- **Business hours:** 6 a.m. to 7 p.m., Monday – Friday
- **Parking:** Parking available in the adjacent lot or parking structure. Don’t use visitor parking.
- **Training rooms:**
  - Assembly Room A (first floor)
  - 159 Computer Training Room (first floor)
  - 171 Computer Training Room (first floor)
- **Lactation room:** Two lactation rooms are available on the second Floor (rooms 236 and 237).
- **Refreshments:**
  - Food and snacks will not be provided. Attendees may bring snacks.
  - A cafeteria is located on the first floor. Hours are 6:30 a.m. to 3:30 p.m.
  - Vending machines are located on the first floor next to the elevators.